



Courses for Federal Benefits Specialists

GRB provides a wide range of career-related courses for Federal Benefits Specialists. Each course provides classroom instruction by experts in the field of Federal employee benefits along with comprehensive textbooks and reference material for each participant.

Comprehensive Federal Employee Benefits Training

This 5-day course is designed for Benefits Specialists new to the employee benefits field and provides participants with information on how to determine eligibility, compute benefits, and counsel current employees, separating employees, and potential retirees concerning all employee benefits such as CSRS and FERS benefits, FEHB, FEGLI, Long Term Care Insurance, Flexible Spending Accounts, Social Security, Medicare, and TSP. During the training, the participants will learn how to manually compute all types of CSRS and FERS annuities including cases involving deposits/redeposits, post-1956 military service deposits, employees transferring to FERS and death-in-service benefits.

Advanced Employee Benefits Training

This 3-day course builds on our Comprehensive Federal Employee Benefits Training course focusing on more complex issues such as retirement coverage determinations, issues unique to military retirees and their spouses, difficult annuity computations (such as part-time and the FERS annuity supplement) and court orders.

Social Security Course for Benefits Specialists

This 1-day course is designed to provide Benefits Specialists with a sound understanding of Social Security benefits for Federal employees including information they need to counsel employees, survivors, and how Social Security benefits are calculated.

Reemployed Annuitant Determinations

This 1-day course provides Federal Benefits Specialists with detailed information on the benefits reemployed annuitants are entitled to under CSRS, FERS, TSP, FEHB, and FEGLI. The participants will also learn how to manually compute a supplemental and redetermined annuity.

Computation of Retirement Benefits for Part-Time Employees

This 1-day course provides participants with detailed information (including manual computations) on CSRS and FERS retirement computations for employees who have performed part-time service during their Federal career.

Death Benefits

This 1-day course provides participants with detailed information (including manual computations) on survivor benefits payable to family members in the event of an employee's or retiree's death.

Employee Benefits Determinations

This 1-day course offers comprehensive guidance to Benefits Specialists who must make employee benefit determinations for individuals who are enrolled in FEHB, FEGLI, TSP and receiving workers' compensation (OWCP) benefits.

Employee Benefits Personnel Actions

This 1-day course, designed for Personnel Management and Staffing Specialists, takes each Federal benefit program and covers in simple, practical terms what Benefits Specialists need to know to efficiently and accurately determine entitlements, counsel employees and process actions.

FERS Annuity Supplement

This 1-day course provides participants with the computation method of the annuity supplement and information they need to counsel FERS employees and survivors about the annuity supplement portion of their retirement benefits.

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