



# Courses for Federal HR Specialists

**GRB provides a wide range of career-related courses for Federal HR Specialists who are involved in retirement and benefits administration.**

## Live Instructor Lead Courses

**Each course provides classroom instruction by experts in the field of Federal employee benefits along with comprehensive textbooks and reference materials for each participant.**

### Comprehensive Federal Employee Benefits Training

This 5-day course is designed for Benefits Specialists new to the employee benefits field and provides participants with information on how to determine eligibility, compute benefits, and counsel current employees, separating employees, and potential retirees concerning all employee benefits such as CSRS and FERS benefits, FEHB, FEGLI, Long Term Care Insurance, Flexible Spending Accounts, Social Security, Medicare, and TSP. During the training, the participants will learn how to manually compute all types of CSRS and FERS annuities including cases involving deposits/redeposits, post-1956 military service deposits, employees transferring to FERS and death-in-service benefits.

### Advanced Employee Benefits Training

This 3-day course builds on our Comprehensive Federal Employee Benefits Training course focusing on more complex issues such as retirement coverage determinations, issues unique to military retirees and their spouses, difficult annuity computations (such as part-time and the FERS annuity supplement) and court orders.

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**For a list of course dates and locations, visit:**  
**[www.grbinc.com](http://www.grbinc.com)**

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## Online On-Demand Courses

**Each online course provides for self-paced learning, accessible from anywhere on the internet. Courses are interactive and contain quizzes, worksheets, and reference materials. Additionally, participants have remote access to experts for answers to questions.**

### Social Security, Medicare, and the FERS Annuity Supplement

This course is designed to provide HR Specialists with a sound understanding of the Social Security and Medicare programs for Federal employees including information needed to counsel employees, survivors, as well as how Social Security benefits are calculated. In addition, the course will provide participants with the information needed to manually compute and counsel FERS employees and survivors regarding the annuity supplement portion of their retirement benefits.

### Computation of Retirement Benefits for Part-Time Employees

This course provides HR Specialists with detailed information (including manual computations) on CSRS and FERS retirement computations for employees who have performed part-time service during their Federal career.

### Death Benefits

This course provides HR Specialists with detailed information (including manual computations) on survivor benefits payable to family members in the event of an employee's or retiree's death.

### Reemployed Annuitant Determinations

This course provides HR Specialists with detailed information on the benefits reemployed annuitants are entitled to under CSRS, FERS, TSP, FEHB, and FEGLI. Participants will also learn how to manually compute a supplemental and redetermined annuity.

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**To purchase access to courses, visit:**  
**[www.grbinc.com](http://www.grbinc.com)**

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